

**THIS APPLICATION IS TO BE USED FOR MAIL REQUESTS FOR MARRIAGES  
ONLY INTENTIONS FILED IN BOSTON**

REGISTRY DIVISION  
ROOM 213  
1 CITY HALL SQUARE  
BOSTON, MA. 02201

**PLEASE PRINT**

FULL NAME OF GROOM \_\_\_\_\_  
First Middle Last

FULL NAME OF BRIDE \_\_\_\_\_  
First Middle Maiden Name

DATE OF MARRIAGE \_\_\_\_\_

PLACE OF MARRIAGE \_\_\_\_\_

APPLICANT'S NAME \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

RELATIONSHIP TO PERSON WHOSE  
CERTIFICATE IS REQUESTED \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_ DAYTIME PHONE \_\_\_\_\_

**Please include a photocopy of your ID (such as a driver's license) if either party was born out of wedlock. Only the individuals named on the record may obtain it.**

**FEES FOR MARRIAGE CERTIFICATES:**

- If obtained in person at City Hall, the fee is \$12.00 per copy
- If obtained through the mail the fee is \$15.00 per copy
- Additional copies ordered at the same time are \$12.00
- For records prior to 1870 there is an additional \$10.00 research fee per record.
- **There is a 3 to 4 week wait for mail requests.**

**HOURS OF OPERATION:**

Monday and Tuesday between 9:00 a.m. and 4:00 p.m.;

Thursday and Friday between 9:00 a.m. and 4:00 p.m.

**Closed Wednesdays and Weekends.**

Make check or money order payable to the City of Boston.

The Registry Division does not accept credit cards for payments.

**Please Note:**

If you need expedited service and have a major credit card you may also contact the Division of Vital Statistics at (617) 740-2600 or 740-2606. They have all Massachusetts records for the years 1911 through the present. Call them for fee information, as their fees are different than this office.